

# CERTIFICATE III IN INDIVIDUAL SUPPORT [CHC33015]



SLED APPROVED TRAINING



**RTO No:** 40877 | **NSW Master Licence No:** 410519198

Vigil Groups Pty Ltd (**ABN 57 145 992 445**) Trading as Vigil Training College

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## COURSE OVERVIEW

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CHC33015 Certificate III in Individual Support (Ageing, Home and Community), also commonly known as the Aged Care Course is suitable for individuals who want to obtain the latest nationally recognised qualification for caregivers and support workers and develop their career in the Aged and Community care sector.

## COURSE PRE-REQUISITES

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There are no entry requirements for this qualification. It is expected that student must have an acceptable level of language, literacy and numeracy skills to complete this course.

**NOTE:** We do not accept enrolments from International Student Visa Holders.

## LANGUAGE, LITERACY AND NUMERACY (LLN) TEST:

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If you have successfully completed any of the following qualifications issued under the Australian Qualifications Framework you can submit a verified copy of your certification as evidence instead of completing the LLN test.

- Certificate showing successful completion of Year 12 English and Math's issued by an Australian Senior Secondary School; or
- Vocation Education Training (VET) Certificate IV or above; or
- Higher Education Sector Bachelor's degree or above.

Otherwise, you are required to undertake English Language, Literacy and Numeracy (LLN) test, prior to the commencement of the course.

If you are unable to pass this test and our training organisation is unable to provide with the LLN support required, you will be advised to undertake an LLN foundation skills course. Full Refunds are available if you have enrolled into the course and failed to meet the LLN requirements.

Students who are not confident with their LLN abilities we strongly recommend them to visit us personally before enrolling into the course.

### Submission required by Students upon Enrolment:

Students must submit the following at the time of enrolment:

- Unique Student Identifier (USI): If you do not have one, you can create one here [www.usi.gov.au](http://www.usi.gov.au).
- One form of Valid Photo ID (Australian Driver License, State Issued Photo ID, or Passport)
- Verified Copy of your previous qualification, if you are seeking an exemption for the LLN test.

## COURSE STRUCTURE

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### Course Duration:

Students must complete their course within **twelve (12) months** from their enrolment date. This requires the completion of all learning, assessments, and their mandatory 120 hours of Work-Placement.

Additional time may be granted to complete the course. Students must speak to Vigil Support Team for assistance.

### Delivery Method:

This course is delivered in two (2) ways:

1. Online Self-Paced Learning  
OR
2. Blended Learning Approach

Both the above course delivery methods offer great **flexibility** Read more about the methods below to determine the delivery mode that suits you best.

**The difference between Online Self-Paced Learning and Blended Learning Approach:**

	<b>Online Self-Paced Learning:</b>	<b>Blended Learning Approach:</b>
<b>What is this Delivery Method?</b>	This mode allows students who want to study at their own pace through online completion of their theoretical learning and practical activities such as role-plays and meeting.	This mode allows students to complete their study at their own pace through completion of their online theoretical learning. Students will have the option to attend classroom-based support sessions and assessment sessions to help complete their practical activities such as role-plays and meetings.
<b>Who is it for?</b>	Only students who are <b>highly motivated</b> to study at their own pace should enrol through this method.	Students that require more support in completing their studies should enrol into this course.
<b>How is the course delivered?</b>	Online Only.	Combination of online self-study and classroom based face-to-face learning and assessment support sessions.
<b>Course Duration</b>	Maximum twelve (12) months.	Maximum twelve (12) months.
<b>Level of Flexibility</b>	Very High	Very High
<b>Class Attendance</b>	Not Required.	Attendance is not mandatory, however highly recommended for this Learning Approach to ensure students receive the best level of support they require.  Students must first complete their online self-studies for a cluster and then they may choose to attend in-class training and assessments sessions. In these sessions, students will receive support to complete their practical assessments.  If students require assistance in completing their online self-studies, then they can seek assistance by attending an in-class support session.  A weekly schedule will be emailed to students upon enrolment. They can choose to attend any session that suits them within 12 months of Enrolment Date.

**Student Support**

**Admin Support:** Our Vigil Training Admissions Team can be contacted for all admin related enquiries.

**Learning & Assessment Support:**

Students can contact their trainers during business hours for direct support relating to learning & assessments.

If students require additional support, they can join classroom sessions (further fees may apply).

**Admin Support:** Our Vigil Training Admissions Team can also be contacted for all admin related enquiries.

**Learning & Assessment Support:**

Students Support is available via classroom sessions.

**Resources Required by Students**

Students enrolling in this Learning Method must have access to:

- Laptop/Computer
- Internet
- Microsoft Word, PowerPoint, or Similar Software
- Acrobat Reader
- Photo, audio, and video recording equipment (e.g., phone, camera, etc.)
- Volunteers to assist with role-play tasks
- Where possible, access to a workplace to complete your assessments. The assessments provide a simulated environment for students that are unable to access a workplace.
- A passenger vehicle

If students are unable to access the above resources, they are recommended to enrol into the Blended Learning Method.

If you would still like to enrol into the Online Learning Method, Vigil may be able to provide access to some of these resources, feel free to contact us!

Students enrolling into this Learning Method must have access to:

- Laptop/Computer
- Internet
- Microsoft Word, PowerPoint, or Similar Software
- Acrobat Reader

**Course Fees**

\$995

\$1,495

**LLN Test**

This may be required. Refer to the Entry Requirements Section.

**Course Clusters**

The course has been clustered into 6 clusters for the 13 required units.

**Assessment Methods**

Students will be assessed through a range of methods including subject quizzes, case studies, report-writing, role-plays, and practical assessments throughout the course

## ASSESSMENT METHOD

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Candidates will be assessed through a range of methods including subject quizzes, case studies, report-writing, role-plays and practical assessments throughout the course.

Please note that first aid certificate expires after three years of issuing date, so it's your responsibility to ensure that your first aid training remains current during your course of employment.

## AWARDS

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Students will be awarded qualification **CHC33015 Cert III in Individual Support ((Ageing, Home and Community))** upon successful completion of all the thirteen (13) units, listed below, and fulfilling the requirements of work placement.

These units include:

- CHCCCS015 Provide individualised support
- CHCCCS023 Support independence and well-being
- HLTAAP001 Recognise healthy body systems
- CHCLEG001 Work legally and ethically
- HLTWHS002 Follow safe work practices for direct client care
- CHCCOM005 Communicate and work in health or community services
- CHCDIV001 Work with diverse people
- CHCCCS011 Meet personal support needs
- CHCAGE001 Facilitate the empowerment of older people
- CHCAGE005 Provide support to people living with dementia
- CHCCCS025 Support relationships with carers and families
- CHCHCS001 Provide Home and Community support services.
- HLTINF001 Comply with infection prevention and control policies and procedures.

The student's certificate will be issued within 10 working days from the date of submission of their work placement workbook and completion of other assessment tasks of the course.

## WORK PLACEMENT

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A total of **120 Hours** of mandatory industry work placement is required to be completed at the end of course.

Generally, you will be responsible for finding a Vocational Placement provider. However, you may be supported by the Vocational Placement Coordinator in finding one. The Training Manager and Work Placement Co-ordinator will discuss the best options for placement with every student to find a location and timing that suits the student.

Where the student is already working in an appropriate Aged Care Facility, it is recommended that this facility would be best for gathering of the workplace evidence for the units across the identified 120 hours. There may be some flexibility in the timing of workplace evidence collected for these existing workers who have employer support for this course.

Vigil Training College will provide all work placement support resources to our students.

## WORK PLACEMENT REQUIREMENTS

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All students entering a workplace facility in the aged care industry, must have:

- A satisfactory National Police Clearance

- Current Vaccination/Immunization Certificate and Proof of Immunity (Highly Recommended).
- First Aid Certificate (HLTAID011 Provide First Aid): This certificate is not included in the course. However, Vigil Training College does offer this course, which is not included in the fee for the Aged Care Course. Vigil offers HLTAID011 Provide first aid training in other training programs within our Registered Training Organisation (RTO).

Student may need to get the manual handling certificate depending on their workplace requirements.

## RECOGNITION OF PRIOR LEARNING (RPL)

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RPL means we will recognise your prior training and you will not need to repeat training you have already completed.

If you have skills and knowledge from prior education, work experiences, family and community experience that relates to your training you may seek recognition of prior learning (RPL).

Vigil encourages all students to understand the RPL process and the benefits that may result from participating in it.

If you believe you may be eligible for RPL please mention this in the enrolment form to further discuss this matter with a Vigil's staff member. Assistance will be arranged to support you in completing an RPL application, including the gathering of required evidence.

## PATHWAYS

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There are several career pathways available to people entering, or already working in the community and health care services industry. Each pathway requires specialist training and qualifications. After achieving this qualification candidate can choose pathways to:

- CHC43015 - Certificate IV in Ageing Support
- CHC43115 - Certificate IV in Disability
- CHC42015 - Certificate IV in Community Service

Students completing Certificate III in Individual Support will achieve attainment in thirteen (13) units of competency from Community Services Training package, these units are also used in other qualifications; candidates seeking to complete those courses can achieve recognition/exemptions in units which they have achieved already.

## FEES

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For **Online Self-Paced Learning** the fee is \$995 per participant.

For **Blended learning approach** the fee is \$1495 per participant.

All discounts, special rates or changes to prices will be published on our website. It is best to refer to our website for current prices.

### FEE REFUND:

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Fee Refund Policy is detailed in Students Handbook.

### FOR DATES AND LOCATION:

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It is best to refer to our course calendar on our website or contact our office.

## HOW TO ENROL

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You can enrol into our courses in one of the following ways:

**Online Enrolment:** You can enrol and pay online. Visit our website [www.vigiltrainingcollege.nsw.edu.au](http://www.vigiltrainingcollege.nsw.edu.au) and follow the enrolment procedure.

**Phone/Email:** Call us on **0423 521 279** or **02 8677 9062** to obtain the course information pack or download the information pack from our website. Fill the form and send back to us, along with all the relevant documents through email/post or drop in to submit it.

**For further information or Assistance**

**Phone:**

0423 521 279/02 8677 9062

**Address:**

Level 2, 12-14 Wentworth St, Parramatta NSW 2150

**Email:**

[info@vigiltrainingcollege.nsw.edu.au](mailto:info@vigiltrainingcollege.nsw.edu.au)

**Web:**

[www.vigiltrainingcollege.nsw.edu.au](http://www.vigiltrainingcollege.nsw.edu.au)