



# Vigil Training College



FIND SUCCESS WITH US



**HLTAID003 Provide First Aid**

 **enrol online**

 **8677 9062**

## About Us

Vigil Training College is an Australian Vocational Education Organisation focused to deliver training courses that assist people to gain AQF qualification which could help them to gain skills and knowledge apply at workspace.

We offer a nationally recognised training courses in:

## Courses Offered



- CPP20212 Cert II in Security Operations
- CPP30411 Certificate III in Security Operations
- HLTAID003 Provide First Aid
- HLTAID001 Provide Cardiopulmonary Resuscitation
- SITHFAB002 Provide Responsible Service Of Alcohol
- SITHGAM001 Provide Responsible Gambling Services
- CPCCWHS1001 Prepare to work safely in the construction industry

## Vigil Training Co

VIGIL TRAINING COLLEGE is registered Trad  
VIGIL Groups Pty Ltd ABN: 57 145 992 44  
RTO No.: 40877 Security ML No: 410519198

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 www.VigilTrainingCollege.nsw.edu.au

 Suite 102, 22 Hunter St, Parramatta, NSW 2150

## Dress Code

Due to nature of course with a plenty of practical exercises the participants are advised to wear casual comfortable attire. Due to the nature of practical exercises skirts or dresses are not considered appropriate.

## Course Fee

All discounts and special rates apply as published on our website. See detailed Free Refund Policy in Students Handbook or in student pre-enrolment information section of our website.

## Location and Timing

Please check the course calendar at our website or contact Vigil Training College for further information.

## How to Enrol

You can enrol and pay online. Visit our website [www.vigiltrainingcollege.nsw.edu.au](http://www.vigiltrainingcollege.nsw.edu.au) and follow the enrolment procedure.

Call us on PH: 0420844453 or 02 8677 9062 to obtain the course information pack or alternatively download the information pack form our website. Fill the form and send back to us along with all the relevant documents through email/fax/post or drop-in to submit it.

## Proof of Identification

Please bring 100 points Photo ID on the day of class.

## ***HLTAID003 Provide First Aid***

Course is open for anyone working in any kind of industry responsible to provide safe workplace to meet the obligations in case of accident or injury e.g. persons working in hospitality, construction, healthcare, childcare, job sites, offices, security and for those who want to gain knowledge and learn these lifesaving skills.

### ***Prerequisites***

There are no prerequisite for this unit, however training packages describes the candidates must have Foundation Skills (language, literacy and numeracy) that are essential to perform oral communication in order to make an accurate verbal report to emergency response services and workplace supervisor.

### ***Course outcome***

The HLTAID003 Provide First Aid unit of competency is derived from the HLT Health Training Package and is accepted by WorkCover as an industry standard first aid qualification.

On successful completion of this training program a Statement of Attainment in HLTAID003 Provide First Aid will be issued to the participants. Students will receive their Statement of Attainment within five working days from the date of completion of the course through express post.

Australian Resuscitation Council (ARC) guidelines indicate that a (Cardiopulmonary resuscitation) CPR qualification should be renewed every 12 months and that a First Aid qualification should be renewed every 3 years.

## ***Course Duration and Delivery Method***

The course requires self-study and completion of workbook (Almost 4 – 7 hours); and 1 (one) day (Eight Hours) classroom based practical training, theory and practical assessment.

### ***The competencies to be achieved during the training program***

- Assess an emergency situation
- Maintain the airways, breathing and circulation of an unconscious casualty
- Administer first aid for minor wounds and apply infection control procedure
- Manage a casualty with external bleeding
- Manage a casualty suffering from shock
- Manage a casualty suffering near drowning
- Manage a casualty suffering from extremes of temperature
- Administer first aid for burns and electric shock
- Administer first aid for eye and soft tissue injuries
- Administer first aid for venomous bites & stings and allergic reactions
- Administer first aid for spinal injuries and fracture
- Manage a casualty for chest/ head/ abdominal injuries
- Determine the principles for the assessment and movement of the sick and injured & first aid recording requirements
- Understand the legal and social responsibilities of the first aider
- Determine first aid facilities and training requirements
- Learn correct procedure for performing CPR and use of Automated External Defibrillator (AED)

## ***Assessments and Course Procedure***

Submit expression of interest to the advertised course by contacting through our website, email or on phone

- Be provided with the Students handbook, a copy of the Course Flyer and the Enrolment form.
- Be enrolled in the course, through completion of the Enrolment form
- Get confirmed your enrolment through email receipt or phone call by our staff.
- Be issued with the learning materials for the course (first aid manual and First aid workbook)
- Participants need to use the work book in conjunction with manual and required to answer each question in the corresponding section of the workbook.
- Completed workbook need to be returned to prior or on the day to your attendance at the practical course components. This is mandatory if the workbook is not completed prior to the course the participant will not be able to attend the classroom training session.
- During classroom training all the candidates will be assessed for skills in performing first aid procedures through demonstration and with questioning to confirm essential knowledge.
- For assessment purposes, demonstration of skills in CPR procedures requires using a model of the human body (resuscitation manikin) in line with Australian Resuscitation Council Guidelines.

### ***Pathways***

Participants seeking further training options to enhance their skill set such as HLTAID007 Provide advanced resuscitation or may undertake a range of qualifications from the HLT Health Training Package.